



ABOUT CAREEREDGE: CareerEdge is dedicated to helping area employers meet the challenges of a fast-changing economy. One of the principal ways we do that is by filling the worker "skill gaps" that prevent leading employers from achieving stronger rates of revenue growth. The collaborative uses private and public funding to create a skilled labor pool in the Manatee-Sarasota region and helps local employers find the talent they need.

MISSION STATEMENT: Our mission is to provide an exceptional labor force to a region's growing industries by leveraging community assets and forming high-performing workforce partnerships.

VISION STATEMENT: CareerEdge will be known as the region's distinguished workforce development organization that promotes economic prosperity through strong employer-labor and community partnerships.

Application for Internship Funding

CareerEdge has been awarded funding to address industry skill gaps in this region, as well as to address the lack of experience & barriers students face while enrolled in higher education institutions. CareerEdge is proud to announce the launch of a first-of-its-kind internship program to eliminate barriers for students while helping them obtain the necessary skills required to succeed in today's work environments, as well as provide supplemental income while still in school.

This program will not only better equip students for the workforce, but students will also be able to network with local area employers which in turn will open doors for future opportunities. It's difficult to seek higher education while balancing finances, families & seeking work post-employment.

A developed industry-wide internship program is a critical component for the success of students. To not only earn wages while in school but to work in the environment of their studies, putting to practice skills as they acquire them will validate the educational experience.

This program will eliminate a multitude of barriers students face during transitional training. The need for a sole-earner to earn wages putting to practice their trade versus balancing work in another area & school can be overwhelming & debilitating to one's success. Working in the field reinforces what's being learned while providing income. A student with less stress validates their learning as they practice in the field what's being taught in the classroom.

CareerEdge will reimburse employer up to **\$1,000 per student**. Employer will pay a minimum **\$10.00/hour** to participating students. Funding will be awarded through grants offered by CareerEdge once the program is completed, all tracking documents have been received, and proof of wages are submitted.

Please complete this application for funding and return to Jon Pierce, CareerEdge Program Coordinator, at jon@careeredgefunders.org or call 941.363.7233 with any questions. All applications will be reviewed by a team of community partners to ensure the integrity of the program.

Employer Information

Company Name: _____ Industry: _____

Company Address: _____

Contact Name: _____ Contact Email: _____

Contact Phone: _____ Name of Mentor/Supervisor: _____



Employer Application for Internship Funding

Internship Information

Why Hire an Intern? _____

Student Name: _____ Job Title/Department: _____

Student Email: _____ Student Phone: _____

Duties: _____

Hours/week of work: _____ Duration of internship (days): _____ Start Date: _____

Total hours applying for: _____ Current Hourly Pay Rate: _____

Do you currently have full-time positions open? _____

If yes, if the intern is a good fit for your organization would you be willing to hire intern? _____

Additional comments: _____

Not only is this program designed to prepare our youth for tomorrow's workforce, help them earn wages while gaining real-world experience, and help bridge the gap between our local talent pool and local employers, but it is also designed to track the internship experience here in the Sarasota-Manatee region. By gathering information from local employers, tracking internship experiences, and creating the ability to further communicate with students as they enter the workforce, we will be able to develop trends and better understand growing industries in this region and youth interest in working here.

As an employer receiving these funds you will be required to track your interns progress throughout the program. Weekly tracking may be utilized in-house, but CareerEdge will require an initial review to weigh the intern's current skills and needs, a mid-program report, and a final review after the program is complete. These documents will need to be signed by both the intern as well as the mentor/supervisor. CareerEdge will provide the necessary documents to ensure standardized tracking from employer to employer. Employer is also required to submit proof of wages in order to receive funding.

By signing below you agree to abide by these terms in order to receive funding.

Contact Name: _____ Signature: _____ Date: _____

CareerEdge: _____ Signature: _____ Date: _____